

Perio Exams Due



Course Overview

Use the **Perio Exams Due** workflow to view patients scheduled for periodontal exams, document exam findings, complete required tasks, and record the outcome of each visit.

This guide explains how to follow the workflow, complete required tasks, and document visits.

Use This Guide When

- Learning the **Perio Exams Due** workflow
- Documenting a patient visit using templates
- Completing or closing a patient task
- Indicating when a visit cannot be completed

What You'll Be Able to Do

- Open the **Perio Exams Due** workflow
- Document a patient visit using templates
- Complete a patient task
- Indicate when a visit cannot be completed

Perio Exams Due



Topics Covered

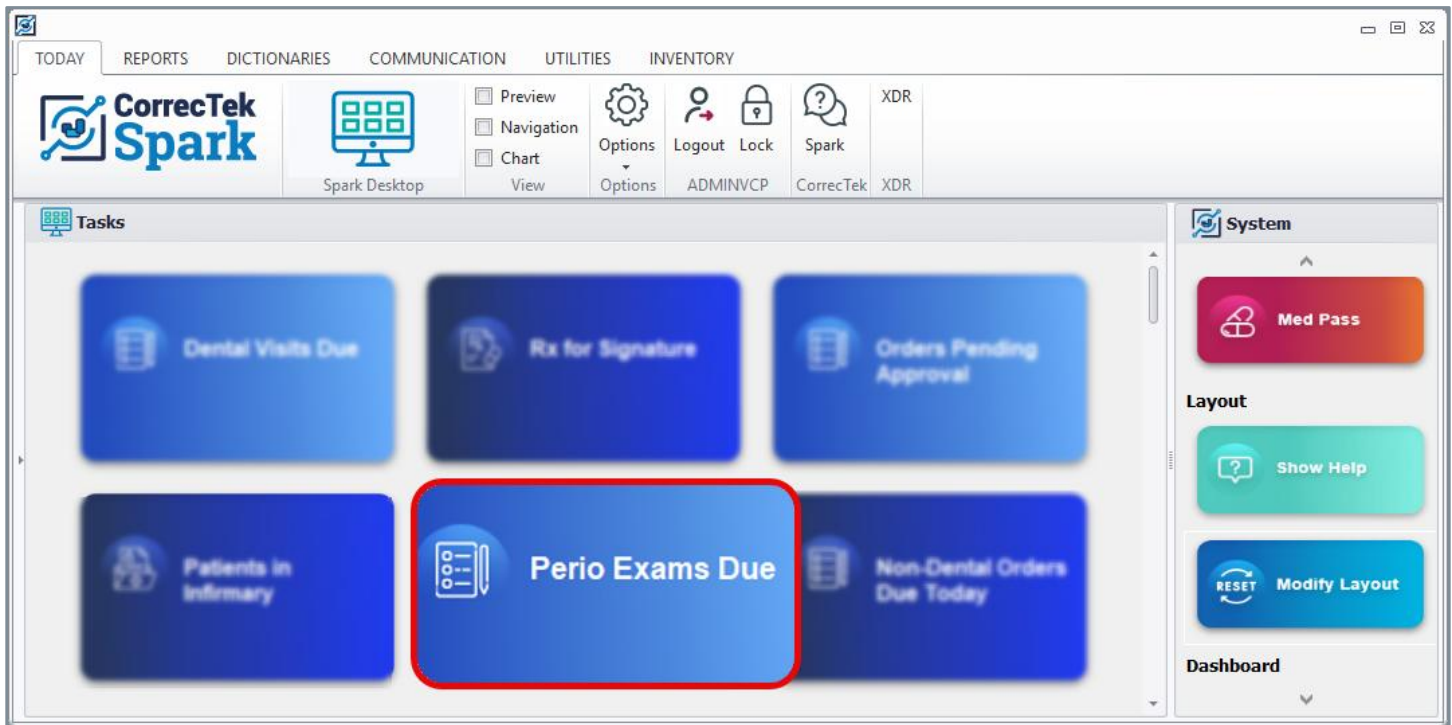
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Perio Exams Due

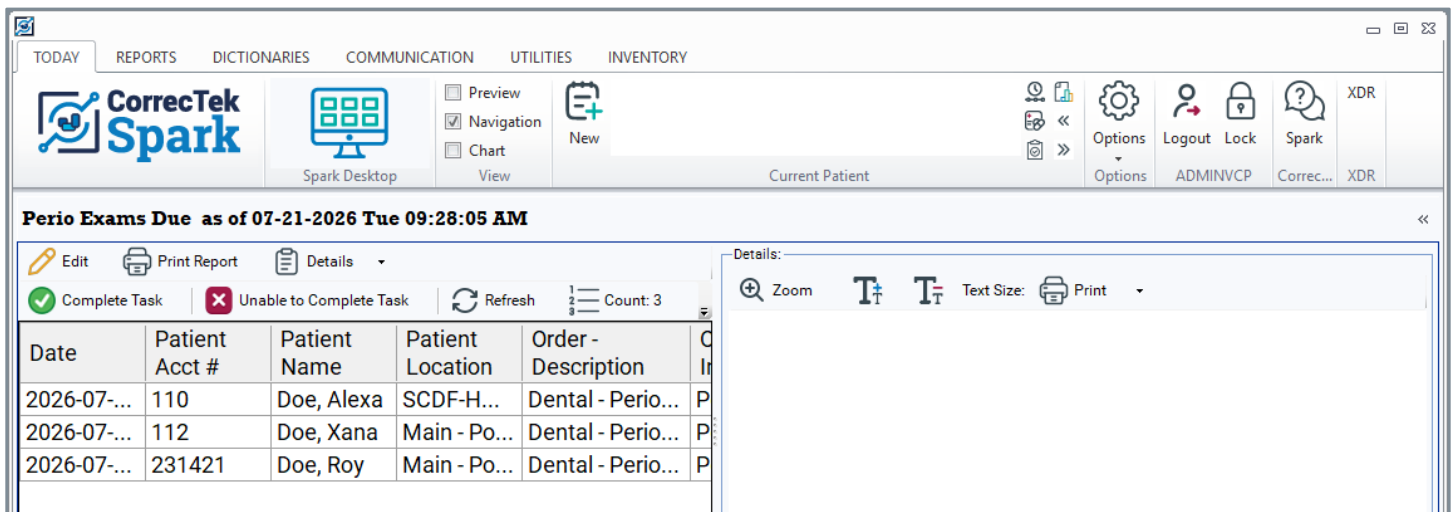


Spark Desktop

From the Spark Desktop, click **Patients to be Seen – Dental**.



A list of all patients with perio exams scheduled opens.

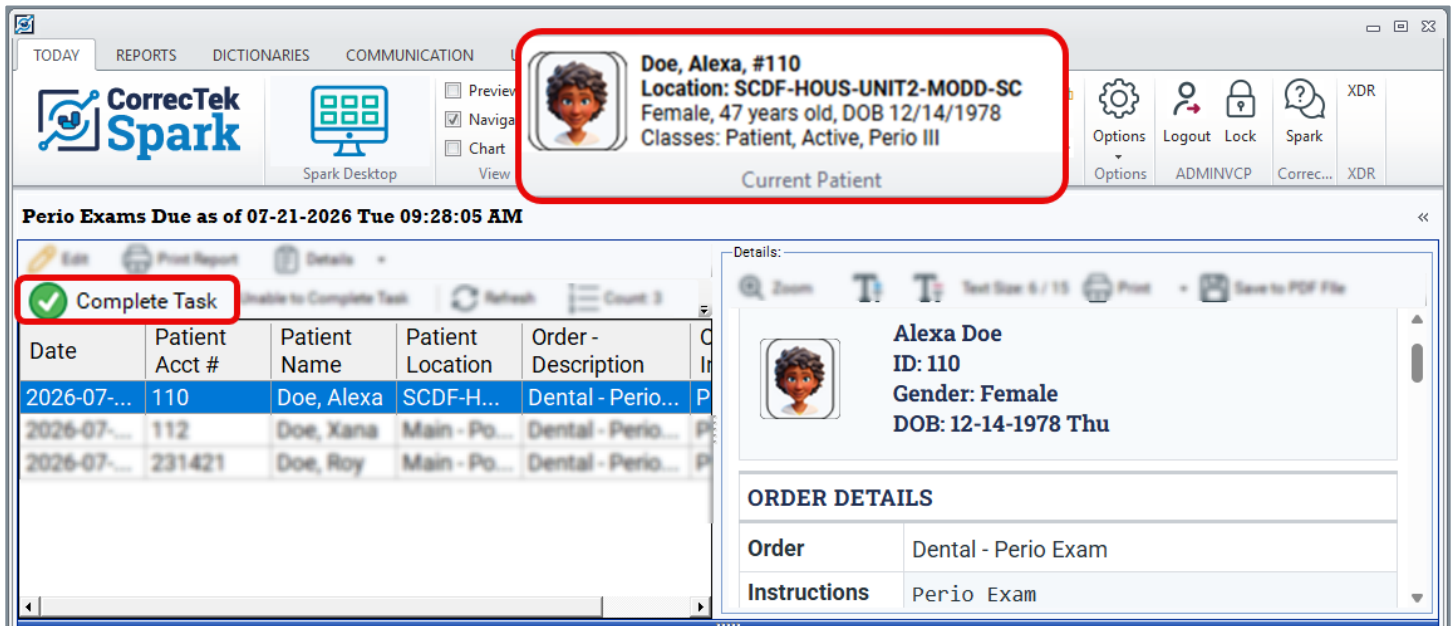


Perio Exams Due

To document an exam, highlight a patient.

Click **Complete Task**.

| Tip: Review the details for visit information.



The screenshot displays the CorrecTek Spark software interface. At the top, there are tabs for TODAY, REPORTS, DICTIONARIES, and COMMUNICATION. The 'Current Patient' window is open, showing a patient profile for Alexa Doe, #110, with location SCDF-HOUS-UNIT2-MODD-SC, gender Female, age 47, and DOB 12/14/1978. Below this, the 'Perio Exams Due' window is open, showing a table of exams due as of 07-21-2026 at 09:28:05 AM. The 'Complete Task' button is highlighted with a red box. The table lists exams due on 2026-07-21 for patients 110, 112, and 231421. The 'Details' window on the right shows patient information for Alexa Doe, ID: 110, gender Female, and DOB: 12-14-1978. Below this, the 'ORDER DETAILS' section shows the order as 'Dental - Perio Exam' with instructions 'Perio Exam'.

Date	Patient Acct #	Patient Name	Patient Location	Order - Description
2026-07-21	110	Doe, Alexa	SCDF-H...	Dental - Perio...
2026-07-21	112	Doe, Xana	Main - Po...	Dental - Perio...
2026-07-21	231421	Doe, Roy	Main - Po...	Dental - Perio...

| Tip: When a patient appears in the **Current Patient** window, you can access their **MAR, Timeline, Registration** and **Reports**.

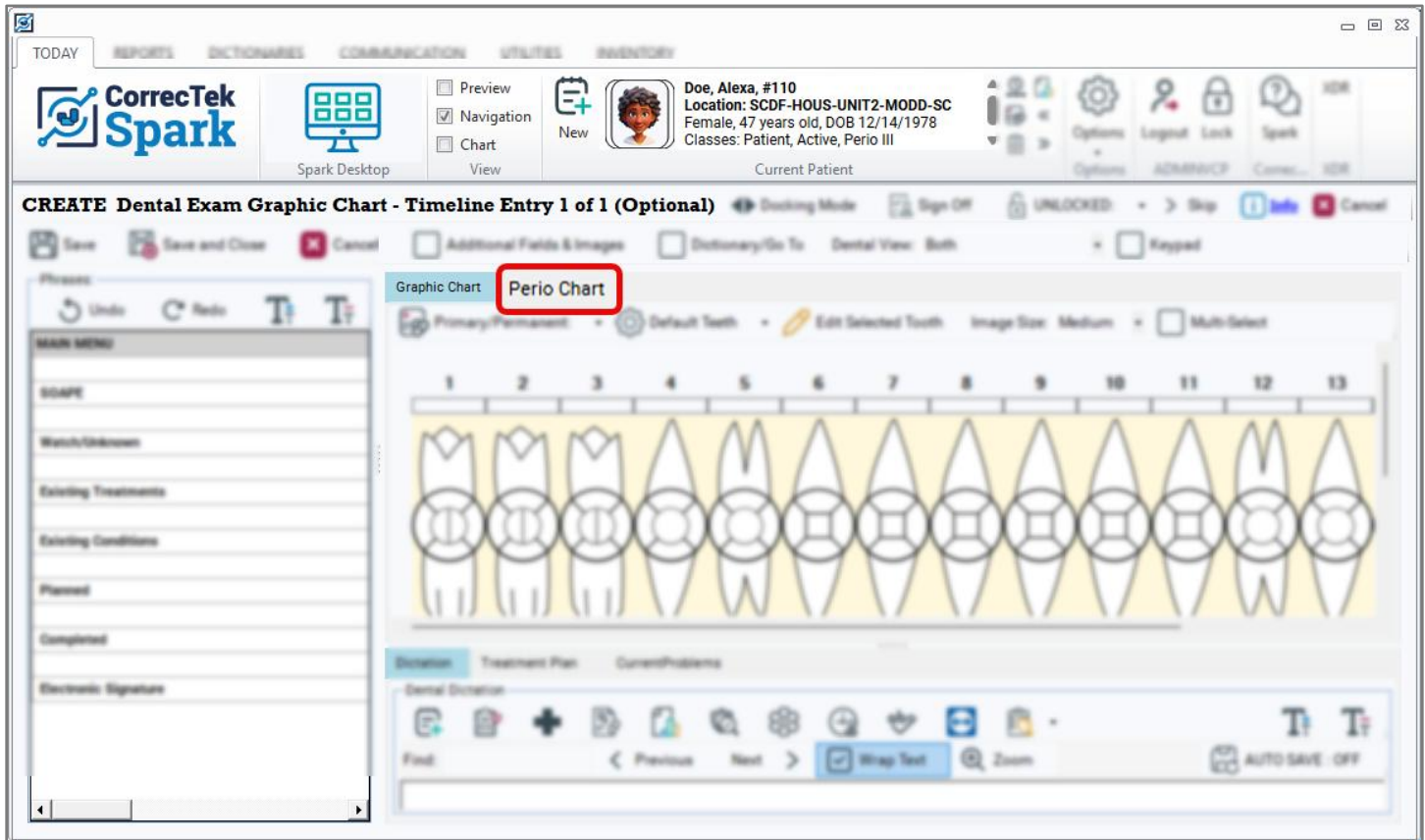
For more information on workflow buttons, see the Workflow Buttons reference.

Perio Exams Due

Document a Visit

The Dental Encounter/Graphic Chart displays.

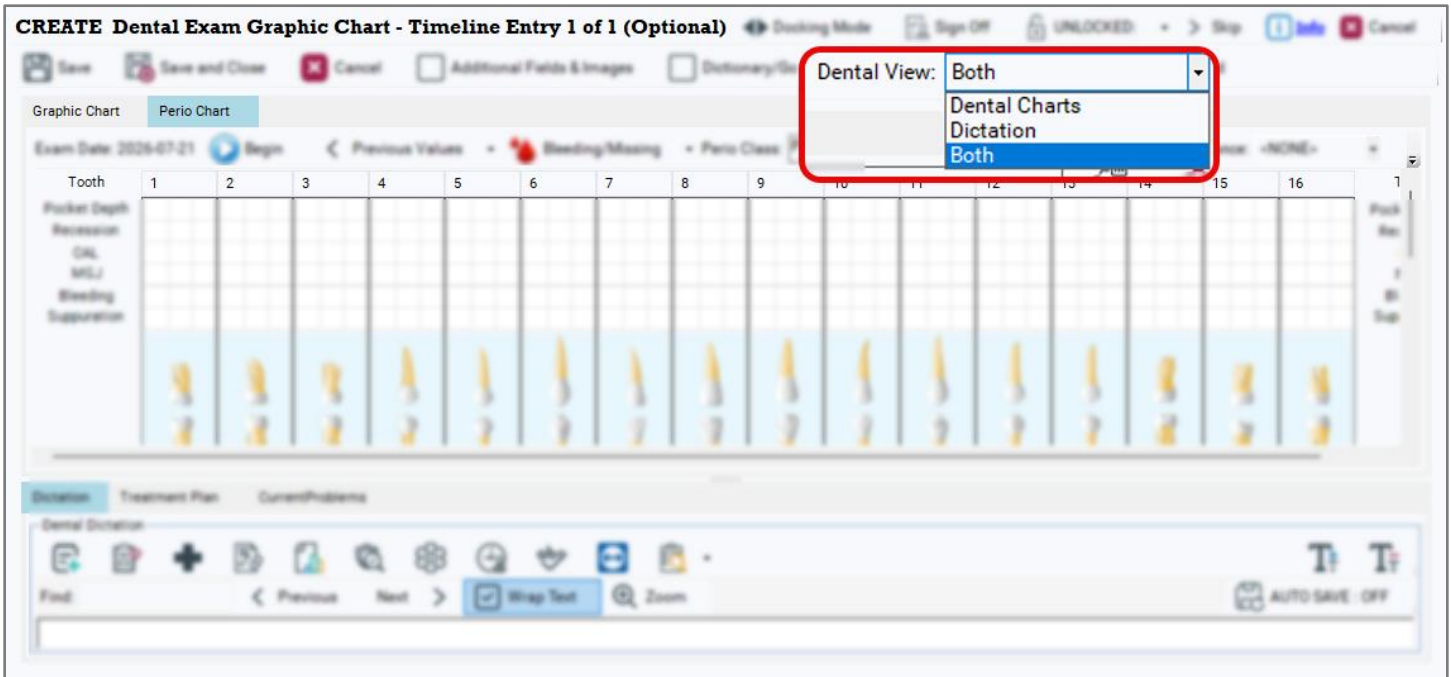
Click the **Perio Chart** tab.



Use the Dental View drop-down to change the view:

- **Dental Charts** – Displays the dental or perio chart for documenting.
- **Dictation** – Contains the **Dictation**, **Treatment Plan**, and **Current Problems** tabs for viewing and documenting information.
- **Both** – Displays both the dictation and Dental Charts.

Perio Exams Due



Prior to starting documentation, set the **Auto-Advance** and **Pocket Sequence** to the desired documentation method.

Auto-Advance Options:

- None
- Any
- Pocket Depth
- Recession
- MGJ
- Bleeding
- Suppuration
- Furcation
- Mobility

Pocket Sequence:

- Quadrant
- Arch

Perio Exams Due

CREATE Dental Exam Graphic Chart - Timeline Entry 1 of 1 (Optional)

Save Save and Close Cancel Additional Fields & Images Dictionary/Go To Dental View: Dental Charts Keypad

Graphic Chart Perio Chart

Exam Date: 2026-07-21 Begin Previous Values Bleeding/Missing Perio Class: Perio II Auto-Advance: Pocket Depth Pocket Sequence: Quadrant Add to Dictionary Info

Tooth	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32
Pocket Depth																																
Recession																																
CAL																																
MGJ																																
Bleeding																																
Suppuration																																
Suppuration																																
Bleeding																																
MGJ																																
CAL																																
Recession																																
Pocket Depth																																
Furc./Mob.																																

Tip: For further information, click **Info**.

Select a tooth to begin documentation.

Use the computer keyboard or the applicable on-screen keypad (e.g.; Pocket Depth) to document the chart.

EDIT Dental Exam Graphic Chart - Timeline Entry 1 of 1 (Optional)

Save Save and Close Cancel Additional Fields & Images Dictionary/Go To Dental View: Dental Charts Keypad

Graphic Chart Perio Chart

Exam Date: 2026-07-21 Begin Previous Values Bleeding/Missing Perio Class: Perio II Auto-Advance: Pocket Depth Pocket Sequence: Quadrant Add to Dictionary Info

Tooth	32	31	30	29	28	27	26	25	24	23	22	21	20	19	18	17
Pocket Depth																
Recession																
CAL																
MGJ																
Bleeding																
Suppuration																
Suppuration																
Bleeding																
MGJ																
CAL																
Recession																
Pocket Depth																
Furc./Mob.																

Pocket Depth:

0	1	2	3
4	5	6	7
8	9	10	11+

Recession: ☒ Positive (+) ☐ Negative (-)

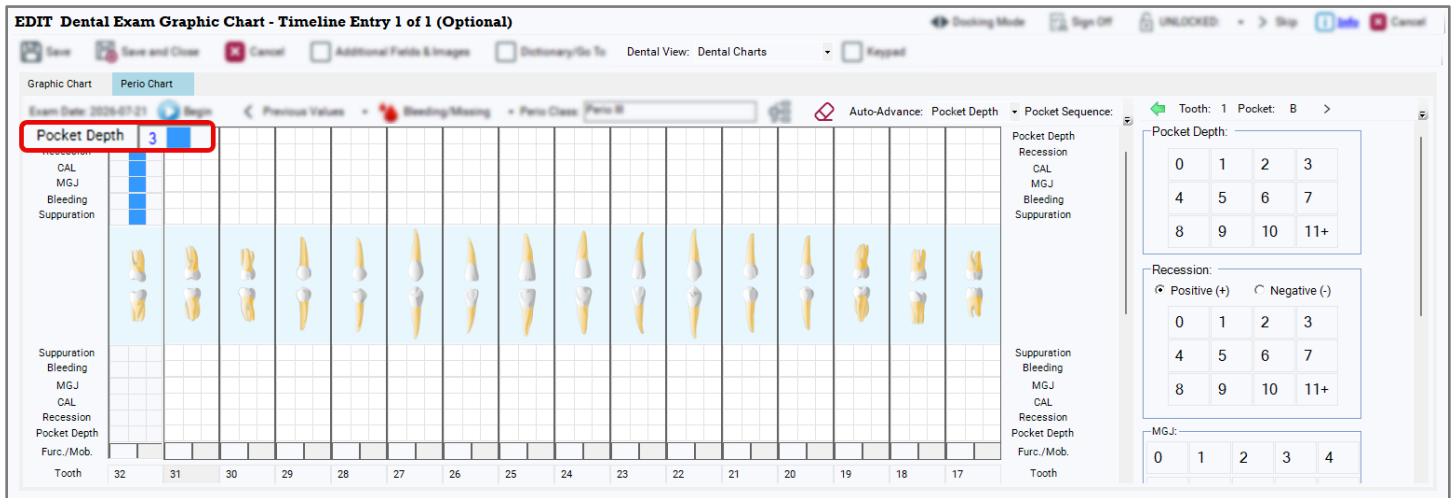
0	1	2	3
4	5	6	7
8	9	10	11+

MGJ:

0	1	2	3	4
---	---	---	---	---

Perio Exams Due

As information is entered, the system auto advances to the next field based on the documentation method selected (e.g.; Pocket Depth).



EDIT Dental Exam Graphic Chart - Timeline Entry 1 of 1 (Optional)

Exam Date: 2026-07-21 | Begin | Previous Values | Bleeding/Missing | Perio Class: Perio III | Auto-Advance: Pocket Depth | Pocket Sequence: | Tooth: 1 Pocket: B

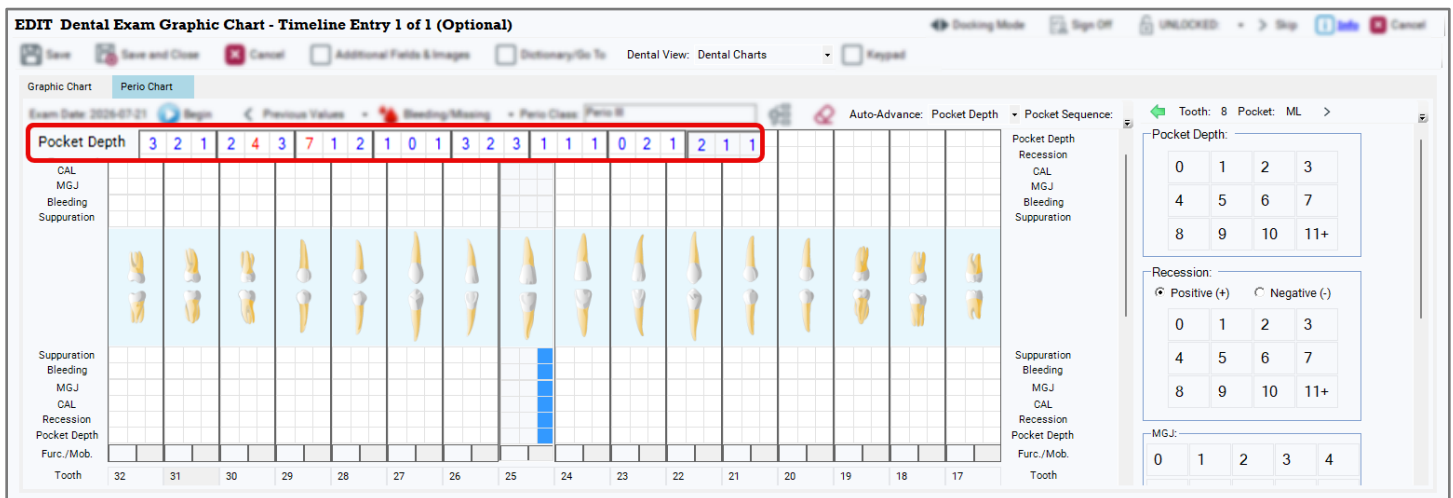
Pocket Depth 3

Suppuration
Bleeding
MGJ
CAL
Recession
Pocket Depth
Furc./Mob.

Suppuration
Bleeding
MGJ
CAL
Recession
Pocket Depth
Furc./Mob.

Tooth: 32 31 30 29 28 27 26 25 24 23 22 21 20 19 18 17

Continue documenting until all values for the selected method have been entered.



EDIT Dental Exam Graphic Chart - Timeline Entry 1 of 1 (Optional)

Exam Date: 2026-07-21 | Begin | Previous Values | Bleeding/Missing | Perio Class: Perio III | Auto-Advance: Pocket Depth | Pocket Sequence: | Tooth: 8 Pocket: ML

Pocket Depth 3 2 1 2 4 3 7 1 2 1 0 1 3 2 3 1 1 1 0 2 1 2 1 1

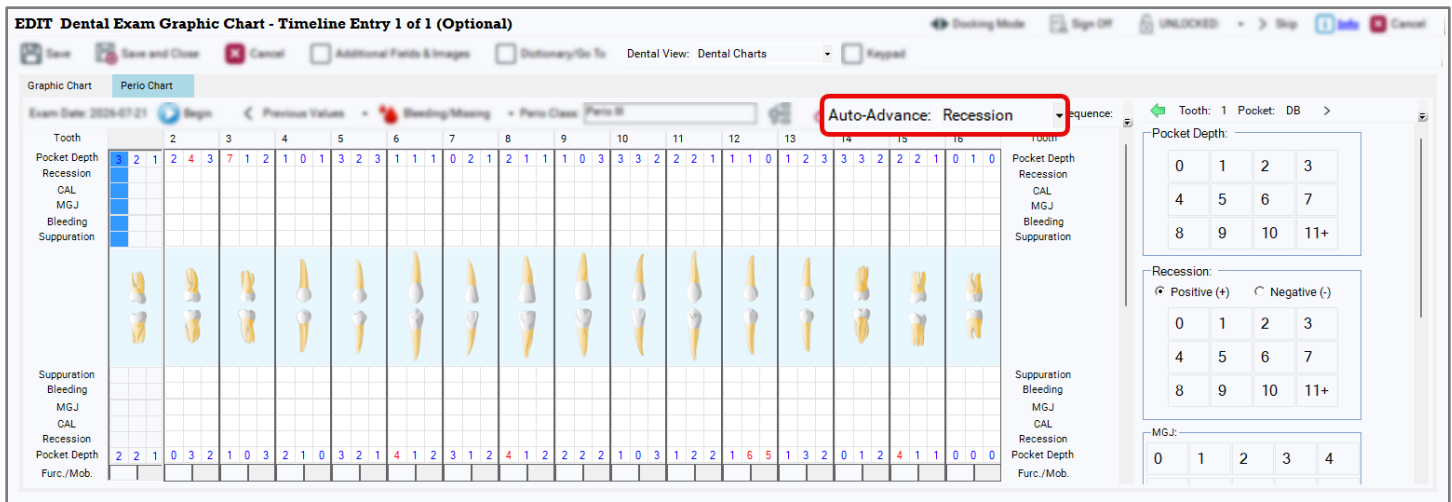
Suppuration
Bleeding
MGJ
CAL
Recession
Pocket Depth
Furc./Mob.

Suppuration
Bleeding
MGJ
CAL
Recession
Pocket Depth
Furc./Mob.

Tooth: 32 31 30 29 28 27 26 25 24 23 22 21 20 19 18 17

Select the next documentation item from the Auto-Advance menu (e.g. Recession).

Perio Exams Due



EDIT Dental Exam Graphic Chart - Timeline Entry 1 of 1 (Optional)

Graphic Chart Perio Chart

Exam Date: 2026-07-21 Begin Previous Values Bleeding/Missing Perio Class: Perio II

Auto-Advance: Recession

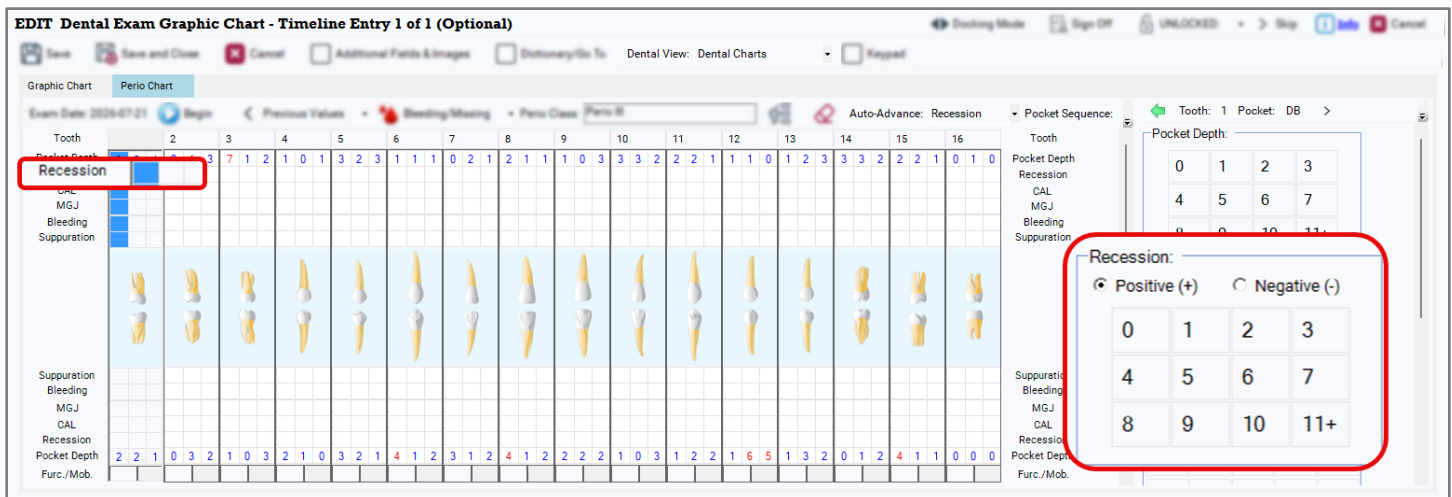
Tooth: 1 Pocket: DB

Pocket Depth: 0 1 2 3 4 5 6 7 8 9 10 11+

Recession: Positive (+) Negative (-) 0 1 2 3 4 5 6 7 8 9 10 11+

MGJ: 0 1 2 3 4

Select the tooth to start documentation. Use the keyboard or applicable on-screen keypad to document values.



EDIT Dental Exam Graphic Chart - Timeline Entry 1 of 1 (Optional)

Graphic Chart Perio Chart

Exam Date: 2026-07-21 Begin Previous Values Bleeding/Missing Perio Class: Perio II

Auto-Advance: Recession

Tooth: 1 Pocket: DB

Pocket Depth: 0 1 2 3 4 5 6 7 8 9 10 11+

Recession: Positive (+) Negative (-) 0 1 2 3 4 5 6 7 8 9 10 11+

MGJ: 0 1 2 3 4

Continue this process until all values have been documented.

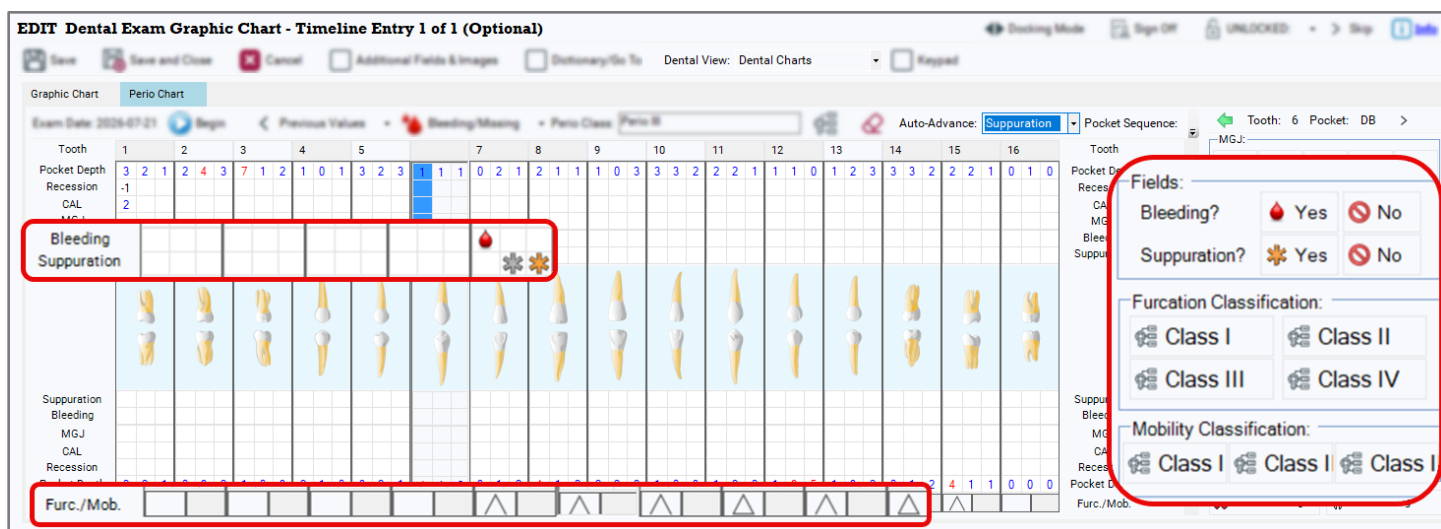
Non-Numeric Fields

When documenting non-numeric fields, use the options provided on screen or the corresponding keyboard shortcut:

Perio Exams Due

- **Bleeding** – Type Y for Yes and N for No.
- **Suppuration** – Type Y for Yes and N for No.
- **Furcation Classification** – Type 1, 2, 3, or 4 for the corresponding classification.
- **Mobility Classification** – Type 1, 2, or 3 for the corresponding classification.

Bleeding/Suppuration is documented in the applicable field. Classifications appear at the bottom.



EDIT Dental Exam Graphic Chart - Timeline Entry 1 of 1 (Optional)

Exam Date: 2026-07-21 | Begin | Previous Values | Bleeding/Missing | Perio Class: Perio II | Auto-Advance: Suppuration | Pocket Sequence: | Tooth: 6 Pocket: DB

Tooth	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Pocket Depth	3	2	1	2	4	3	7	1	2	1	0	1	3	2	3	1
Recession	-1															
CAL	2															
MGJ																
Bleeding																
Suppuration																
Suppuration																
Bleeding																
MGJ																
CAL																
Recession																
Furc./Mob.																

Fields:

Bleeding? ☒ Yes ☐ No

Suppuration? ☒ Yes ☐ No

Furcation Classification:

☒ Class I ☐ Class II

☐ Class III ☐ Class IV

Mobility Classification:

☒ Class I ☐ Class II ☐ Class III

Missing Teeth

If the dental chart has missing teeth, it is reflected in the perio chart. In the event, a missing tooth needs to be documented in the perio chart, select the tooth then click **Tooth Missing**.

Perio Exams Due

EDIT Dental Exam Graphic Chart - Timeline Entry 1 of 1 (Optional)

Save Save and Close Cancel Additional Fields & Images Dictionary/Go To Dental View: Dental Charts Keypad

Graphic Chart Perio Chart

Exam Date: 2026-07-21 Begin Previous Values Bleeding/Missing Perio Class: Perio II Auto-Advance: Suppuration Pocket Sequence: Tooth: 1 Pocket: L

Tooth	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	
Pocket Depth	3	2	1	2	4	3	7	1	2	1	0	1	3	2	3	1
Recession	-1															
CAL	2															
MGJ																
Bleeding																
Suppuration																
Suppuration																
Bleeding																
MGJ																
CAL																
Recession																
Pocket Depth																
Furc./Mob.																

MGJ: 0 1 2 3 4
5 6 7 8 9

Fields:
Bleeding? ☒ Yes ☐ No
Suppuration? ☒ Yes ☐ No

Furcation Classification:
☒ Class I ☐ Class II
☐ Class III ☐ Class IV

Mobility Classification:
☒ Class I ☐ Class II ☐ Class III

☒ Tooth Missing ☐ Not Missing

The tooth image is removed from the chart to reflect the missing tooth.

EDIT Dental Exam Graphic Chart - Timeline Entry 1 of 1 (Optional)

Save Save and Close Cancel Additional Fields & Images Dictionary/Go To Dental View: Dental Charts Keypad

Graphic Chart Perio Chart

Exam Date: 2026-07-21 Begin Previous Values Bleeding/Missing Perio Class: Perio II Auto-Advance: Suppuration Pocket Sequence: Tooth: 9 Pocket: MB

Tooth	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Pocket Depth		2	4	3	7	1	2	1	0	1	3	2	3	1	2	1
Recession																
CAL																
MGJ																
Bleeding																
Suppuration																
Suppuration																
Bleeding																
MGJ																
CAL																
Recession																
Pocket Depth																
Furc./Mob.																

MGJ: 0 1 2 3 4
5 6 7 8 9

Fields:
Bleeding? ☒ Yes ☐ No
Suppuration? ☒ Yes ☐ No

Furcation Classification:
☒ Class I ☐ Class II
☐ Class III ☐ Class IV

Mobility Classification:
☒ Class I ☐ Class II ☐ Class III

☒ Tooth Missing ☐ Not Missing

Document All Teeth

To document all teeth as bleeding, not bleeding or missing, click Bleeding/Missing and select the applicable option.

Perio Exams Due

EDIT Dental Exam Graphic Chart - Timeline Entry 1 of 1 (Optional)

Exam Date: 2026-07-21 Begin Previous Values

Graphic Chart Perio Chart

Bleeding/Missing

- All Bleeding
- All Not Bleeding
- All Missing

Auto-Advance: Suppuration

Pocket Sequence: Tooth: 9 Pocket: MB

MGJ: 0 1 2 3 4 5 6 7 8 9

Fields: Bleeding? Yes No Suppuration? Yes No

Furcation Classification: Class I Class II Class III Class IV

Mobility Classification: Class I Class I Class I

Suppuration Bleeding MGJ CAL Recession Pocket Depth Furc./Mob.

Perio Class

To add or update the Perio Class, select **Menu**.

EDIT Dental Exam Graphic Chart - Timeline Entry 1 of 1 (Optional)

Exam Date: 2026-07-21 Begin Previous Values

Graphic Chart Perio Chart

Bleeding/Missing Perio Class: 

Auto-Advance: Suppuration

Pocket Sequence: Tooth: 9 Pocket: MB

MGJ: 0 1 2 3 4 5 6 7 8 9

Fields: Bleeding? Yes No Suppuration? Yes No

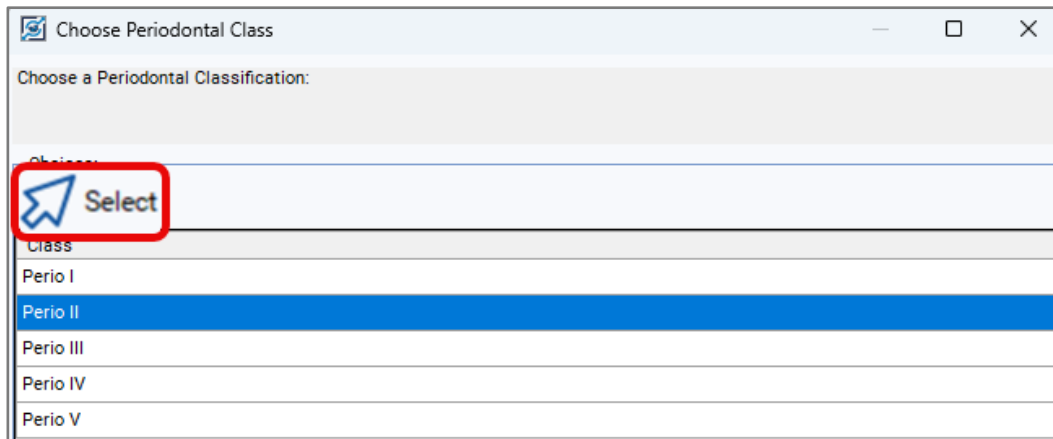
Furcation Classification: Class I Class II Class III Class IV

Mobility Classification: Class I Class I Class I

Suppuration Bleeding MGJ CAL Recession Pocket Depth Furc./Mob.

Highlight the class in the list then, click **Select**.

Perio Exams Due



Choose Periodontal Class

Choose a Periodontal Classification:

Select

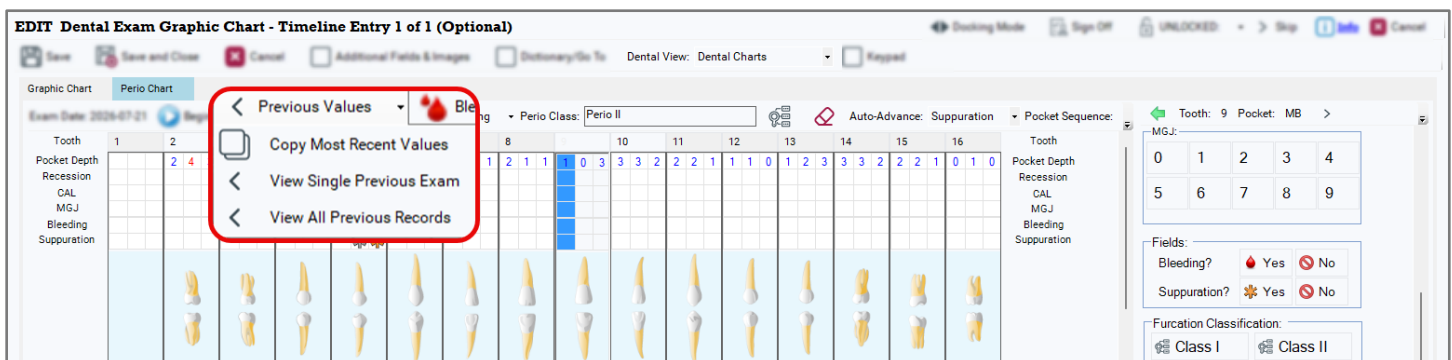
Class
Perio I
Perio II
Perio III
Perio IV
Perio V

Previous Values

For returning patients, click **Previous Values** to view previous charts.

Select the desired option from the list:

- **Copy Most Recent Values** – Copies the most recent patient values into the current chart.
- **View Single Previous Exam** – Opens the newest perio chart found in a separate window for viewing.
- **View All Previous Records** – Opens all previous records in a separate window for viewing.



EDIT Dental Exam Graphic Chart - Timeline Entry 1 of 1 (Optional)

Save Save and Close Cancel Additional Fields & Images Dictionary/Go To Dental View: Dental Charts Keypad

Graphic Chart Perio Chart

Exam Date: 2026-07-21 Stop

Perio Class: Perio II

Auto-Advance: Suppuration

Pocket Sequence: MGJ: 9 Pocket: MB

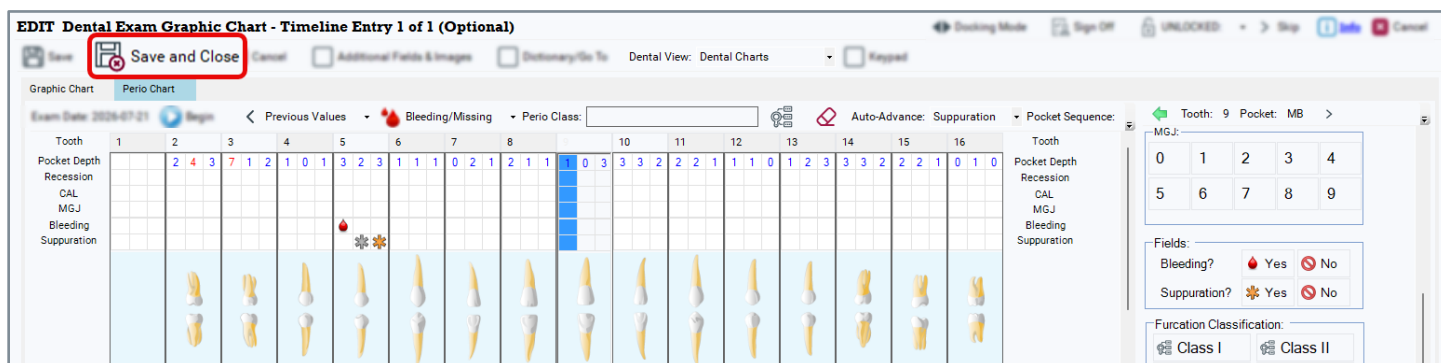
Fields: Bleeding? Yes No Suppuration? Yes No

Furcation Classification: Class I Class II

Perio Exams Due

Complete the Visit

Click **Save and Close** to finish the visit.



EDIT Dental Exam Graphic Chart - Timeline Entry 1 of 1 (Optional)

Buttons: Save, **Save and Close**, Cancel, Additional Fields & Images, Dictionary/Go To, Dental View: Dental Charts, Repeat

Graphic Chart: Perio Chart

Exam Date: 2026-07-21 | Begin | Previous Values | Bleeding/Missing | Perio Class: | Auto-Advance: Suppuration | Pocket Sequence: | Tooth: 9 Pocket: MB

Tooth	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	Tooth			
Pocket Depth		2	4	3	7	1	2	1	0	1	3	2	3	3	2	2	1	0	1	0
Recession																				
CAL																				
MGJ																				
Bleeding																				
Suppuration																				

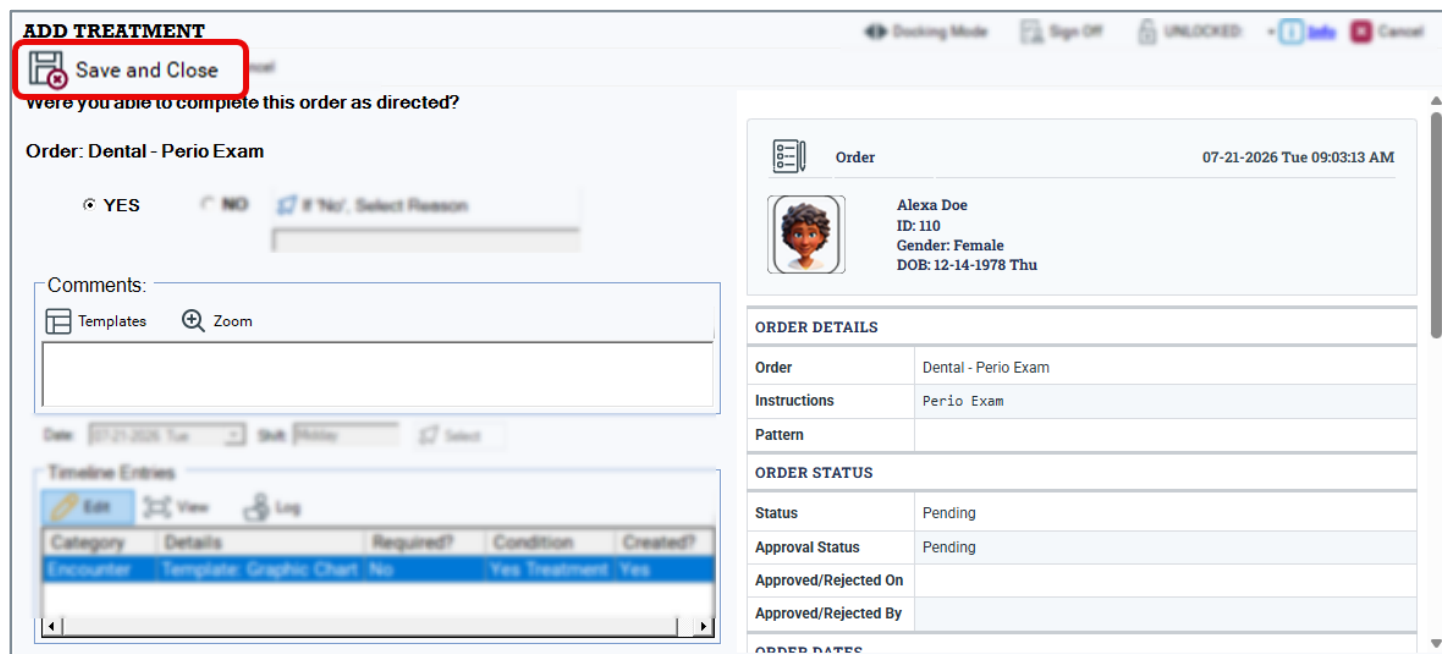
Fields: Bleeding? ☒ Yes ☐ No Suppuration? ☒ Yes ☐ No

Furcation Classification: ☒ Class I ☐ Class II

Add Treatment

The Add Treatment dialog box confirms the user was able to complete the item as expected.

Click **Save and Close** to return to the Perio Visits Due list.



ADD TREATMENT

Buttons: **Save and Close**, Cancel

were you able to complete this order as directed?

Order: Dental - Perio Exam

☒ YES ☐ NO ☐ If Not, Select Reason

Comments: Templates Zoom

Date: 07-21-2026 Tue Date History Select

Timeline Entries

Category	Details	Required?	Condition	Created?
Encounter	Template: Graphic Chart	No	Yes Treatment	Yes

Order 07-21-2026 Tue 09:03:13 AM

 **Alexa Doe**
ID: 110
Gender: Female
DOB: 12-14-1978 Thu

ORDER DETAILS

Order	Dental - Perio Exam
Instructions	Perio Exam
Pattern	

ORDER STATUS

Status	Pending
Approval Status	Pending
Approved/Rejected On	
Approved/Rejected By	

ADDED DATES

Perio Exams Due

Unable to Complete Task

Select the patient, then click **Unable to Complete Task**.

Perio Exams Due as of 07-21-2026 Tue 09:28:05 AM

Complete Task **✖ Unable to Complete Task**

Date	Patient Acct #	Patient Name	Patient Location	Order - Description	Order - Inst
2026-07-...	110	Doe, Alexa	SCDF-H...	Dental - Perio...	Peri...
2026-07-...	112	Doe, Xana	Main - Po...	Dental - Perio...	Peri...
2026-07-...	231421	Doe, Roy	Main - Po...	Dental - Perio...	Peri...

Details:

Order 07-21-2026 Tue 09:06:03 AM

 **Roy Doe**
ID: 231421
Gender: Male
DOB: 01-09-1998 Fri

ORDER DETAILS

Order	Dental - Perio Exam
-------	---------------------

Unable to Perform Order

The Unable to Perform Order screen opens.

Click **If 'No', Select Reason**.

UNABLE TO PERFORM ORDER

Save and Close Cancel

Were you able to complete this order as directed?

Order: Dental - Perio Exam

☐ YES ☒ NO **If 'No', Select Reason**

Comments:

Templates Zoom

Order 07-21-2026 Tue 09:06:03 AM

 **Roy Doe**
ID: 231421
Gender: Male
DOB: 01-09-1998 Fri

ORDER DETAILS

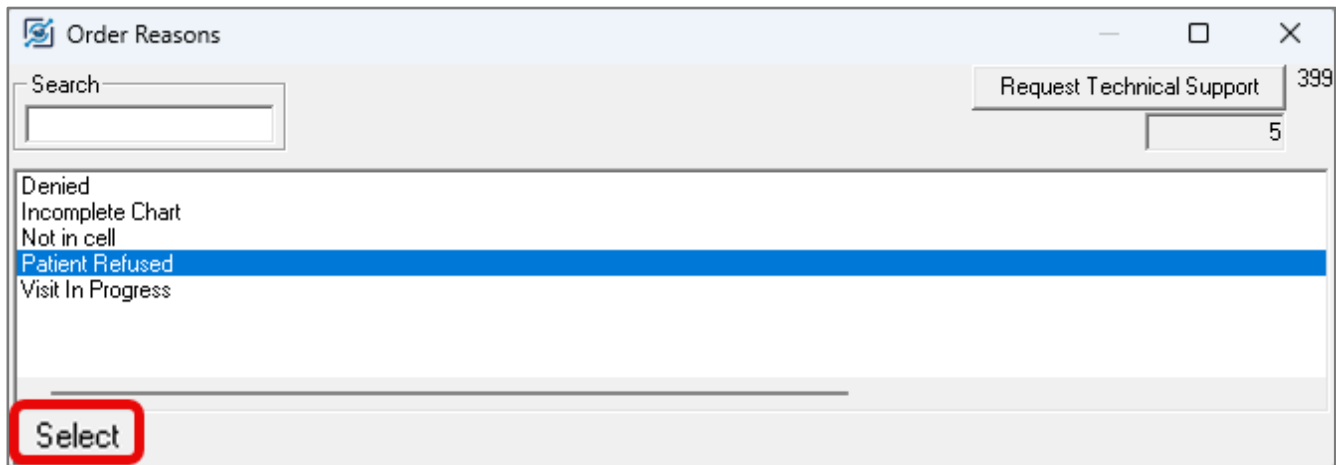
Order	Dental - Perio Exam
Instructions	Perio Exam
Pattern	

ORDER STATUS

Perio Exams Due

Highlight the **Reason**.

Click **Select** to return to the Unable to Perform screen.



Order Reasons

Search

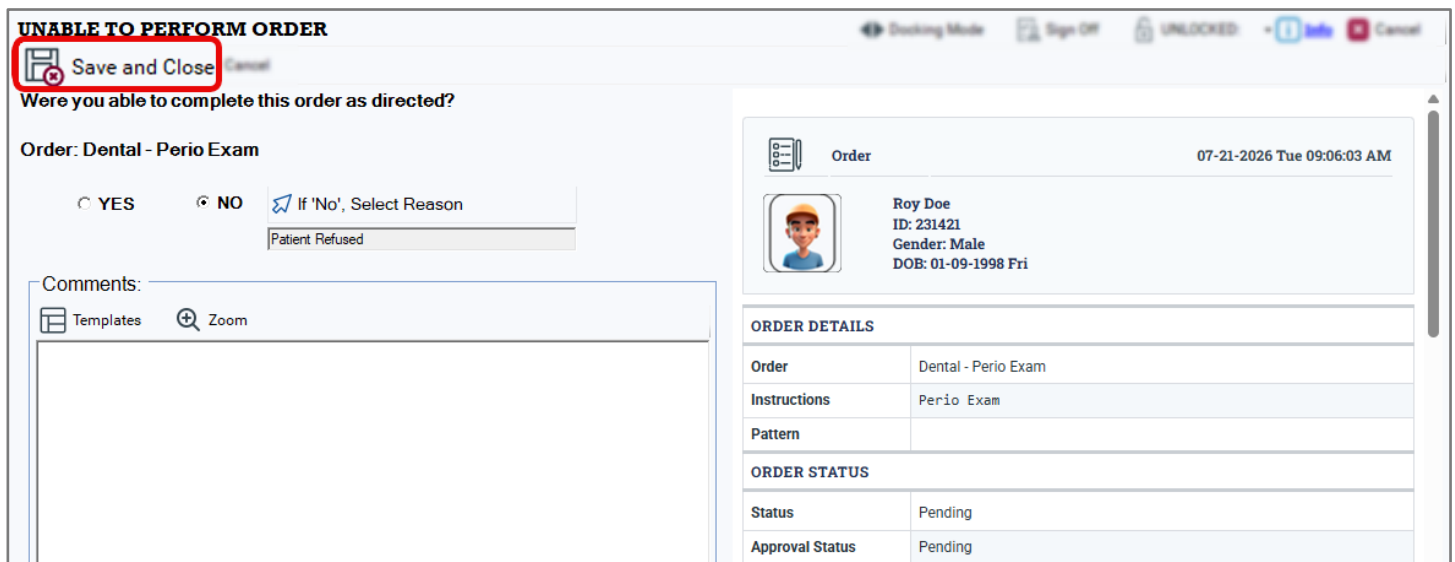
Request Technical Support 399

5

Denied
Incomplete Chart
Not in cell
Patient Refused
Visit In Progress

Select

Click **Save and Close** to return to the Perio Visits Due list.



UNABLE TO PERFORM ORDER

Save and Close

Were you able to complete this order as directed?

Order: Dental - Perio Exam

☐ YES ☒ NO If 'No', Select Reason

Patient Refused

Comments:

Templates Zoom

Order 07-21-2026 Tue 09:06:03 AM

Roy Doe
ID: 231421
Gender: Male
DOB: 01-09-1998 Fri

ORDER DETAILS

Order	Dental - Perio Exam
Instructions	Perio Exam
Pattern	

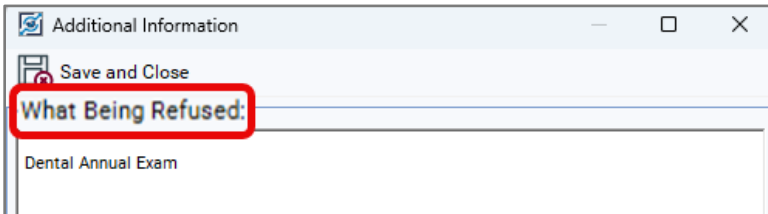
ORDER STATUS

Status	Pending
Approval Status	Pending

Perio Exams Due

Refusal Form

If the patient refuses, the Refusal Form prompts open. Enter the type of service being refused. The field name will appear at the top of the window as you move through each step.



Additional Information

Save and Close

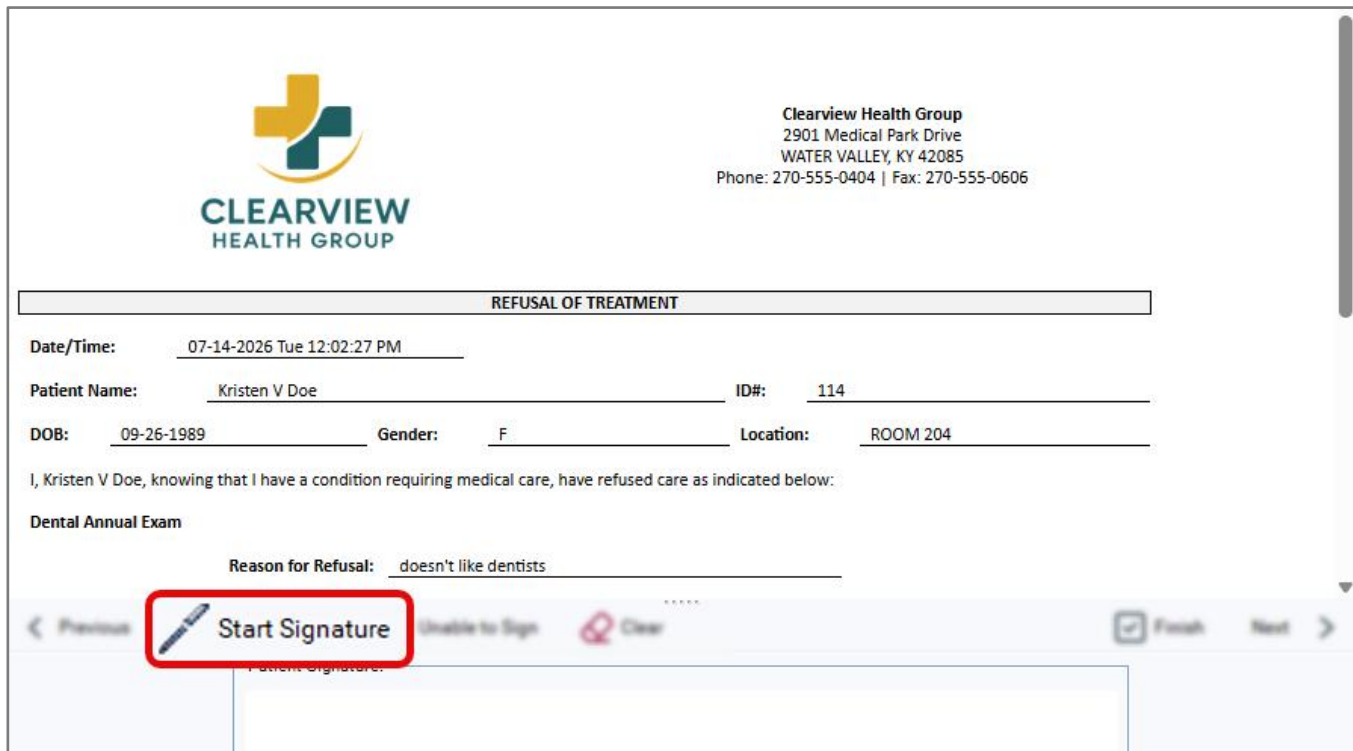
What Being Refused:

Dental Annual Exam

Complete each field using **Save and Close** to move forward.

Signature Capture

The Refusal Form opens. Click **Start Signature**.



 **CLEARVIEW**
HEALTH GROUP

Clearview Health Group
2901 Medical Park Drive
WATER VALLEY, KY 42085
Phone: 270-555-0404 | Fax: 270-555-0606

REFUSAL OF TREATMENT

Date/Time: 07-14-2026 Tue 12:02:27 PM

Patient Name: Kristen V Doe ID#: 114

DOB: 09-26-1989 Gender: F Location: ROOM 204

I, Kristen V Doe, knowing that I have a condition requiring medical care, have refused care as indicated below:

Dental Annual Exam

Reason for Refusal: doesn't like dentists

< Previous **Start Signature** Unable to Sign Clear Finish Next >

Perio Exams Due

Using a signature pad, obtain the patient's signature. If an additional signature is required, e.g., witness, click **Next**.

View Document

☒ OK ☐ Save and Close ☐ Print ☐ Print Preview ☒ Show Signature Pad ☐ Sig Pad Default Disabled ☐ Font

**CLEARVIEW**
HEALTH GROUP

Clearview Health Group
2901 Medical Park Drive
WATER VALLEY, KY 42085
Phone: 270-555-0404 | Fax: 270-555-0606

REFUSAL OF TREATMENT

Date/Time: 07-14-2026 Tue 12:02:27 PM

Patient Name: Kristen V Doe ID#: 114

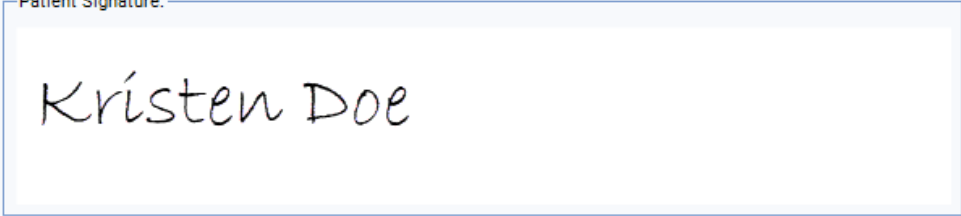
DOB: 09-26-1989 Gender: F Location: ROOM 204

I, Kristen V Doe, knowing that I have a condition requiring medical care, have refused care as indicated below:

Dental Annual Exam

Reason for Refusal: doesn't like dentists

< Previous Start Signature Unable to Sign Clear

Patient Signature: 

☒ Finish **Next** >

Perio Exams Due

After all signatures are obtained, click **Finish**.

Tip: You must click **Finish** to apply the signature(s) to the form.



View Document

OK Save and Close Print Print Preview Show Signature Pad Sig Pad Default Disabled Font

 **CLEARVIEW**
HEALTH GROUP

Clearview Health Group
2901 Medical Park Drive
WATER VALLEY, KY 42085
Phone: 270-555-0404 | Fax: 270-555-0606

REFUSAL OF TREATMENT

Date/Time: 07-14-2026 Tue 12:02:27 PM

Patient Name: Kristen V Doe ID#: 114

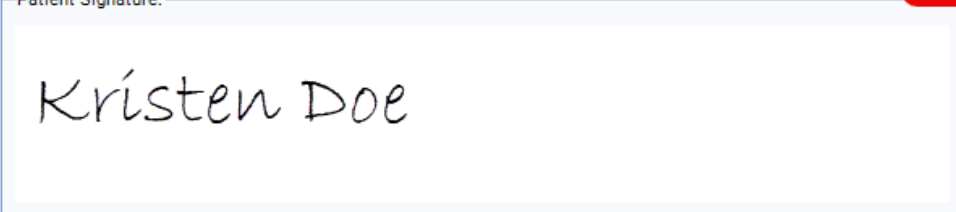
DOB: 09-26-1989 Gender: F Location: ROOM 204

I, Kristen V Doe, knowing that I have a condition requiring medical care, have refused care as indicated below:

Dental Annual Exam

Reason for Refusal: doesn't like dentists

< Previous Start Signature Unable to Sign Clear

Patient Signature: 

☒ Finish Next >

Perio Exams Due



Click **Save and Close**.

View Document

☒ Save and Close ☐ Print ☐ Print Preview ☒ Show Signature Pad ☐ Sig Pad Default Disabled Font

CLEARVIEW HEALTH GROUP

Clearview Health Group
2901 Medical Park Drive
WATER VALLEY, KY 42085
Phone: 270-555-0404 | Fax: 270-555-0606

REFUSAL OF TREATMENT

Date/Time: 07-14-2026 Tue 12:02:27 PM

Patient Name: Kristen V Doe ID#: 114

DOB: 09-26-1989 Gender: F Location: ROOM 204

I, Kristen V Doe, knowing that I have a condition requiring medical care, have refused care as indicated below:

Dental Annual Exam

Reason for Refusal: doesn't like dentists

< Previous Start Signature Unable to Sign Clear ☒ Finish Next >

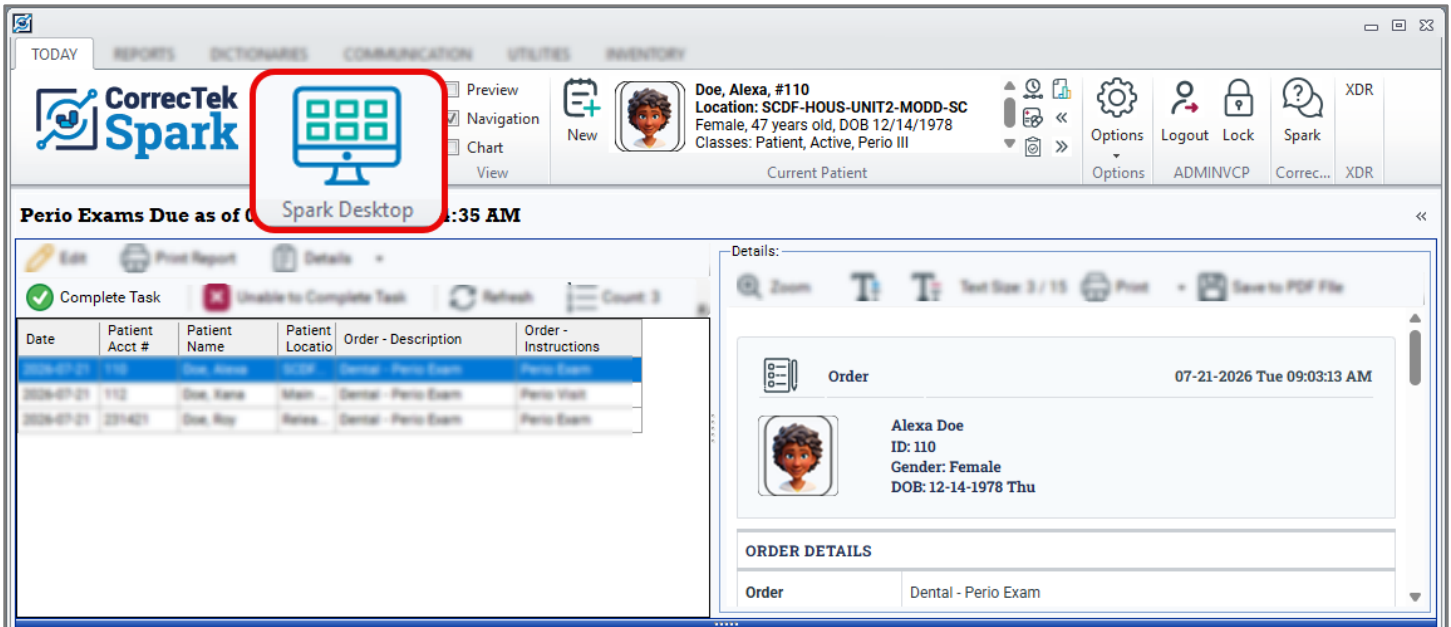
Patient Signature:

Kristen Doe

Returning to Desktop

Click **Spark Desktop**.

Perio Exams Due



CorrecTek Spark

Perio Exams Due as of 07-21-2026 09:03:13 AM

Date	Patient Acct #	Patient Name	Patient Locatio	Order - Description	Order - Instructions
2026-07-21	110	Doe, Alexa	SCDF	Dental - Perio Exam	Perio Exam
2026-07-21	112	Doe, Kara	Main	Dental - Perio Exam	Perio Visit
2026-07-21	231421	Doe, Roy	Renee	Dental - Perio Exam	Perio Exam

Details:

Order 07-21-2026 Tue 09:03:13 AM

Alexa Doe
ID: 110
Gender: Female
DOB: 12-14-1978 Thu

ORDER DETAILS

Order Dental - Perio Exam

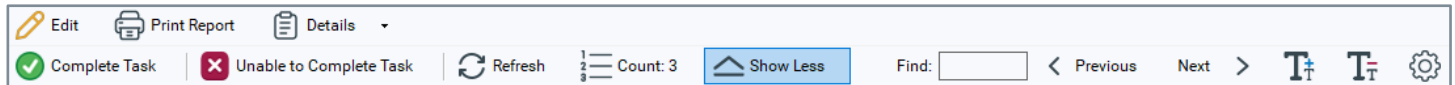
Related Courses

- Dental Visits Due
- Document New Note
- Patient Chart
- Initiate Order
- Create Prescription
- Create Patient Document

Perio Exams Due

Reference Page

Workflow Buttons

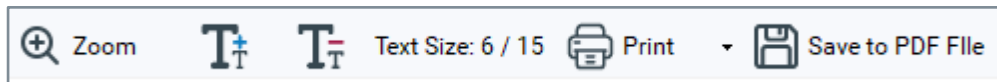


Edit: Edits the selected order.

Print Report: Prints the list.

Details: Opens the details.

Details Buttons



Zoom: Opens the details in a new window.

T+: Increases the font size.

T-: Decreases the font size.

Print: Opens print options.

Save to PDF File: Saves the details to a PDF file.

Complete Task: Opens the selected visit to be completed.

Unable to Complete Task: Marks the selected visit as not being completed.

Refresh: Refreshes the list and removes completed items.

Show Less/More: Displays or hides additional buttons.

Find: Searches the list for a keyword.

Previous: Finds the previous matching keyword.

Perio Exams Due



Next: Finds the next matching keyword.

T+: Increases the font size.

T-: Decreases the font size.

Grid Options: Adjusts column size and word wrap.

[Return to Document a Visit.](#)